

**Report Date:** 13 May 2014

**Summary Report for Individual Task**  
**101-92M-5125**  
**Monitor Procedures in a Theater of Operations for Disposition of Personal Effects**  
**Status: Approved**

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**Distribution Restriction:** Approved for public release; distribution is unlimited.

**Destruction Notice:** None

**Foreign Disclosure: FD6** - This product/publication has been reviewed by the product developers in coordination with the Fort Lee, VA foreign disclosure authority. This product is releasable to students from foreign countries on a case-by-case basis.

**Condition:** You are a senior mortuary affairs NCO in an operational environment (OE). Given JP 4-06, AR 638-2, DA PAM 638-2, and open channels of communication with all MA organizations. Some iterations of this task should be performed in MOPP 4.

**Standard:** Monitor procedures in an operational environment for the receipt, storage, safeguarding, and further disposition of PE following guidelines established in JP 4-06, AR 638-2, and DA PAM 638-2.

**Special Condition:** None

**Safety Risk:** Low

**MOPP 4:** Sometimes

Task Statements
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**Cue:** None

**DANGER**

None

**WARNING**

None

**CAUTION**

None

**Remarks:** None

**Notes:** None

### Performance Steps

1. Monitor the execution of the following tasks in a theater of operations:

- a. Supervise Collection Point Tasks (101-92M-3103).
- b. Manage Mortuary Affairs Contaminated Remains Mitigation Site (MACRMS) Tasks (101-92M-4202).
- c. Manage Interment Tasks (101-92M-4501).
- d. Manage Disinterment Tasks (101-92M-4502).
- e. Manage Theater Mortuary Evacuation Point (TMEP)(101-92M-4301).
- f. Manage Personal Effects Depot Tasks (101-92M-4401).
- g. Assist the Mortuary Officer in MA Operations (101-92M-4602).

2. Monitor the efficiency of sub-tasks in a theater of operations:

- a. Receipt of PE and accuracy of records.
- b. Storage of PE and records to prevent damage.
- c. Safeguarding of PE and records to prevent loss or theft.
- d. Disposition of PE and records to prevent delays in evacuation.

3. Brief the appropriate command and staff channels:

- a. Brief the appropriate command and staff channels on his/her responsibilities concerning the disposition of PE in a theater of operations.
- b. Brief the appropriate command and staff channels on types of PE related tasks presently being conducted in a theater of operations.
- c. Brief the appropriate command and staff channels on other types of PE related tasks that could be conducted, if needed.
- d. Brief the appropriate command and staff channels on disposition of all PE presently located within his/her AOR.

4. Provide specific guidance to the appropriate command and staff channels preparing after action reports (AARs) and/or "lesson's learned" documents.

(Asterisks indicates a leader performance step.)

**Evaluation Guidance:** Score the NCO a Go if all steps are passed (P). Score the NCO a NO-GO if any step is failed (F). If the NCO fails any step, show what was done wrong and how to do it correctly.

**Evaluation Preparation:** Use a predetermined site. Provide the NCO with required personnel and equipment to perform the task. If mannequins will be used for training purposes ensure they are handled as actual fatalities.

PERFORMANCE MEASURES	GO	NO-GO	N/A
1. Monitored the execution of the following tasks in a theater of operations:			
a. Supervised Collection Point Tasks (101-92M-3103).			
b. Managed Mortuary Affairs Contaminated Remains Mitigation Site (MACRMS) Tasks (101-92M-4202).			
c. Managed Interment Tasks (101-92M-4501).			
d. Managed Disinterment Tasks (101-92M-4502).			
e. Managed Theater Mortuary Evacuation Point (TMEP) (101-92M-4301).			
f. Managed Personal Effects Depot Tasks (101-92M-4401).			
g. Assisted the Mortuary Officer in MA Operations (101-92M-4602).			
2. Monitored the efficiency of sub-tasks in a theater of operations:			
a. Receipt of PE and accuracy of records.			
b. Storage of PE and records prevented damage.			
c. Safeguarding of PE and records to prevent loss or theft.			
d. Disposition of PE and records to prevent delays in evacuation.			
3. Briefed the appropriate command and staff channels on the following:			
a. Briefed the appropriate command and staff channels on his/her responsibilities concerning PE in a theater of operations.			
b. Briefed the appropriate command and staff channels on types of PE related tasks being conducted in a theater of operations.			
c. Briefed the appropriate command and staff channels on other types of PE related tasks that could be conducted, if needed.			
d. Briefed the appropriate command and staff channels on disposition of all PE presently located within his/her AOR.			
4. Provided specific guidance to the appropriate command and staff channels preparing AARs and /or "lesson's learned" documents.			

**Supporting Reference(s):**

Step Number	Reference ID	Reference Name	Required	Primary
	AR 638-2	CARE AND DISPOSITION OF REMAINS AND DISPOSITION OF PERSONAL EFFECTS	Yes	No
	JP 4-06	Mortuary Affairs in Joint Operations	No	No
	PAM 638-2	PROCEDURES FOR THE CARE AND DISPOSITION OF REMAINS AND DISPOSITION OF PERSONAL EFFECTS	Yes	No

**Environment:** Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning. Always be alert to ways to protect our environment during training and missions. In doing so, you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects. Refer to FM 3-34.5 Environmental Considerations and GTA 05-08-002 ENVIRONMENTAL-RELATED RISK ASSESSMENT. "Environmental protection is not just the law but the right thing to do. It is a continual process and starts with deliberate planning.

Always be alert to ways to protect our environment during training and missions. In doing so you will contribute to the sustainment of our training resources while protecting people and the environment from harmful effects."

**Safety:** In a training environment, leaders must perform a risk assessment in accordance with FM 5-19, Risk Management. Leaders will complete a DA Form 7566 COMPOSITE RISK MANAGEMENT WORKSHEET during the planning and completion of each task and sub-task by assessing mission, enemy, terrain and weather, troops and support available-time available and civil considerations, (METT-TC). Note: During MOPP training, leaders must ensure personnel are monitored for potential heat injury. Local policies and procedures must be followed during times of increased heat category in order to avoid heat related injury. Consider the MOPP work/rest cycles and water replacement guidelines IAW FM 3-11.4, Multiservice Tactics, Techniques, and Procedures for Nuclear, Biological, and Chemical (NBC) Protection, FM 3-11.5, Multiservice Tactics, Techniques, and Procedures for Chemical, Biological, Radiological, and Nuclear Decontamination. Everyone is responsible for safety. A thorough risk assessment must be completed prior to every mission or operation.

**Prerequisite Individual Tasks :** None

**Supporting Individual Tasks :**

<b>Task Number</b>	<b>Title</b>	<b>Proponent</b>	<b>Status</b>
101-92M-4202	Manage Mortuary Affairs Contaminated Remains Mitigation Site Tasks	101 - Quartermaster (Individual)	Approved
101-92M-4301	Manage Theater Mortuary Evacuation Point (TMEP)	101 - Quartermaster (Individual)	Approved
101-92M-4401	Manage Personal Effects Depot Tasks	101 - Quartermaster (Individual)	Approved
101-92M-4501	Manage Interment Tasks	101 - Quartermaster (Individual)	Approved
101-92M-4502	Manage Disinterment Tasks	101 - Quartermaster (Individual)	Approved
101-92M-4602	Manage Mortuary Sections	101 - Quartermaster (Individual)	Approved

**Supported Individual Tasks :** None

**Supported Collective Tasks :** None